

SB Form 1A

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
Present Position: \_\_\_\_\_ Salary Grade: \_\_\_\_\_  
Division/ Province: \_\_\_\_\_  
Proposed Position: \_\_\_\_\_ Salary Grade: \_\_\_\_\_

EDUCATION AND TRAINING ASSESSMENT FORM  
(To be accomplished by the applicant)

A. Minimum Education Required

College Degree: \_\_\_\_\_ Remarks: \_\_\_\_\_

For non-BS Statistics/Mathematics/Economics graduate, indicate undergraduate Stastics/ Mathematics/Economics subjects taken:

	Units Earned		Units Earned
1. _____	_____	5. _____	_____
2. _____	_____	6. _____	_____
3. _____	_____	7. _____	_____
4. _____	_____	8. _____	_____

Total Units Earned: \_\_\_\_\_

B. Relevant Education in Excess of Minimum

Masteral/ Doctoral Degree: \_\_\_\_\_ Score: \_\_\_\_\_

If degree is other than in Statistics, Mathematics, Economics, Demography, Business Administration and Industrial Management, indicate graduate Statistics/ Mathematics/ Economics subjects taken:

	Units Earned		Units Earned
1. _____	_____	5. _____	_____
2. _____	_____	6. _____	_____
3. _____	_____	7. _____	_____
4. _____	_____	8. _____	_____

Total Units Earned: \_\_\_\_\_ Score: \_\_\_\_\_

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C. Relevant Training (includes workshops, seminars and special trainings)

Total Hours      Score

1 Statistics (including Demography and Computer)

	Total Hours	Score
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2 Economics

	Total Hours	Score
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Supervision and Management

	Total Hours	Score
_____	_____	_____
_____	_____	_____
_____	_____	_____

4 Others

	Total Hours	Score
_____	_____	_____
_____	_____	_____
_____	_____	_____

I declare under of perjury that the answers given are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Date Accomplished

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Division Chief

\_\_\_\_\_  
Personnel Officer

Total Equivalent Score : \_\_\_\_\_

SB Form 1B

Name: \_\_\_\_\_

Age: \_\_\_\_\_

Present Position: \_\_\_\_\_

Salary Grade: \_\_\_\_\_

Division/ Province: \_\_\_\_\_

Proposed Position: \_\_\_\_\_

Salary Grade: \_\_\_\_\_

EDUCATION AND TRAINING ASSESSMENT FORM  
(To be accomplished by the applicant)

RELEVANT EXPERIENCE

A relevant experience refers to work experience in or outside the government service which is related to the functions of the position applied for:

Position/ Designation Held	Period of Service		Length of Service		Equivalent Manmonths
	From	To	Yrs.	Mos.	
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Total Manmonths: \_\_\_\_\_

Equivalent Score: \_\_\_\_\_

I declare under penalties of perjury that the answers given are true and correct to the best of my knowledge and belief.

Verified Correct:

\_\_\_\_\_  
Personnel Officer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Verified

\_\_\_\_\_  
Date Accomplished

SB Form 1C

Name: \_\_\_\_\_

Age: \_\_\_\_\_

Present Position: \_\_\_\_\_

Salary Grade: \_\_\_\_\_

Division/ Province: \_\_\_\_\_

Proposed Position: \_\_\_\_\_

Salaray Grade: \_\_\_\_\_

OUTSTANDING ACCOMPLISHMENTS ASSESSMENT FORM  
(To be accomplished by the applicant)

Outstanding accomplishments include those achievements attained while in or outside the government service which gave significant contribution and/or honor to the country, community, organization or office the applicant was/is connected. List down a maximum of . See examples below:

Score

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Examples of Outstanding Accomplishments:

- completion of any doctoral degree
- invention/discovery/innovation
- paper presenter/ discussant/ resource person/ consultant in international convention/ conference/ training/ workshop/ meeting
- membership in international or local organization which requires that one is a known authority/expert in his field of endeavor
- paper presenter/ discussant/ resource person/ consultant in national convention/ conference/ training/ workshop/ meeting involving agencies/ offices in the government and or/ private sector
- completion of a college/ graduate education or training with honors/ distinction
- election/appointment as officer in international/local organization
- awards or citations given by government/private entities, prestigious international/local organization
- authored and published books on any subject

I declare under penalties of perjury that the answers given are true and correct to the best of my knowledge and belief.

Verified Correct:

\_\_\_\_\_  
Division Chief

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Personnel Officer

\_\_\_\_\_  
Date Accomplished